



POLICY: KIDDUSH SPONSORSHIP INITIATIVE

Date Approved:

(Replaces Previous Policy Dated: September 12, 2017)

Approved By: Board of the Shaar Shalom Congregation

Policy Statement

The Kiddush that follows Shabbat services on Saturday mornings provides a friendly social environment for congregants to interact with each other, their invited guests and spiritual leaders. The synagogue has historically provided the Kiddush with the exception of periodically sponsored events. The act of sponsorship is a mitzvah and has also been identified as a means of fundraising for the synagogue. This policy has been developed to describe the various levels of sponsorship for a *Weekly Shabbat Kiddush* and the requirements and costs associated with each level. The goal is for there to be a sponsored Kiddush arranged for each week of the calendar (not otherwise booked for special events or observances).

Kiddush sponsorship for special events (i.e. B'nai Mitzvah, weddings etc.) is addressed separately in this document and within *Planning a Function at the Synagogue Policy*.

Policy Objectives

The objective of the policy is to describe the three levels of sponsorship for a *Weekly Shabbat Kiddush* at the Shaar Shalom synagogue and any requirements and costs associated with each level. The policy is likewise intended to outline the basic parameters for *Kiddush sponsorship for special events*.

Policy Application

General

- No Styrofoam products are to be used.
- Sponsors will be recognized in the weekly synagogue email.

Weekly Shabbat Kiddush - Three Sponsorship Levels:

1. *Haifa Kiddush*

This requires no extra food preparation or planning. All preparation and clean-up is done by the synagogue.

Food & beverage (or similar): muffins, crackers / chips, tea / coffee, water, juice

Cost: \$ 100.00 for sponsorship

2. *Tel Aviv Kiddush*

Extra food and beverages are provided by the synagogue. All preparation and clean-up is done by the synagogue.

Food & beverage (or similar): options include all items available as per *Haifa Kiddush*, also with fresh fruit and vegetables, dips / hummus and yogurt / granola.

Cost: \$ 200.00 for sponsorship

3. *Jerusalem Kiddush*

Extra food and beverages are provided by the synagogue, however additional food preparation, planning and clean-up is required, coordinated by the sponsor with the *Kiddush club*. These plans must be arranged at least 3 weeks prior to the Kiddush.

Food & beverage (or similar): options include all items available as per *Tel Aviv Kiddush*, also with bagels, cream cheese, egg and tuna salad. *Option:* Additional items (e.g. smoked salmon, wine, flowers) can be provided by the sponsor at their additional cost but must be in the synagogue no later than 2:00 pm on Friday. Arrangements must be made with the caretaker / *Kiddush club* for receipt and preparation of the extra food.

Cost: \$ 300.00 for sponsorship

Kiddush sponsorship for special events

This requires a caterer to prepare selected foods supplied by the caterer/sponsor, use the kitchen, ovens, tables and dishes. A work order must be completed at least three (3) weeks prior to the Kiddush with the number of invited guests included and any other arrangements required (Refer to the *Planning a Function at the Synagogue Policy* for details on the work order process).

Note: When planning a Shabbat Kiddush, the synagogue normally has approximately 30 regular worshipers who will have the option of attending the Kiddush. The caterer must adhere to the Kashrut and Kitchen Use Policy and be supervised by a Mashgiach.

Costs:

- any applicable charges detailed in the *Planning a Function at the Synagogue Policy* (room rentals, hourly usage charges, food service charges, and other charges)
- the caterer cost
- the food cost

Policy Exceptions

Members are not charged a sponsorship fee for Bar or Bat Mitzvahs and Ufrufs.

Policy Monitoring

None identified.

Forms Included with this Policy as Attachments

N/A